Dear [Mr/Ms SURNAME]

I am writing to congratulate you on your [election/re-election] as Member of Parliament for [constituency], and to introduce myself as Chief Executive of [organisation], which is a member of the National Housing Federation, the trade body for housing associations in England.

[As you will know, – include if you have existing relationship] [organisation] is a not-for-profit housing association with a significant presence in [constituency/area/region].

[Include a specific line on your local footprint – do you have figures for the number of homes you provide in the constituency or the amount you are investing in the area?]

Housing is one of the most pressing domestic political issues, and we look forward to working/continuing to work with you in your role as Member of Parliament to ensure that everyone in [constituency name] has a safe, quality and affordable home to live in.

Housing associations across the country are working to fix the housing crisis for good. In the new Parliament, I hope you will be able to support the housing association sector’s priorities:

* building new social housing
* making sure everyone can feel safe in their home
* investing in places to bring the country together
* delivering a new deal for social housing with residents at the heart
* developing a fair and effective support and welfare system.

I would welcome the opportunity to meet with you locally to discuss these priorities and the role you can play in helping us achieve them, in this Parliament. If it would be helpful, I would be very happy to show you our [scheme/project/building site] along with a representative from our trade body, should your diary permit. In the meantime, please do not hesitate to get in touch if there is anything [organisation name] can do to support you or your team.

[You could include anything specific you want to offer to help build this relationship here – e.g. a named contact for their constituency casework enquiries, or a community space to host their advice surgeries.]

Yours sincerely,

[Signature]

[Chief Executive’s name]